



De Souza Dance Centre – Terms & Conditions

By signing these Terms & Conditions, you agree that they will remain in effect for the entire duration of your child's enrolment at De Souza Dance Centre.

You do not need to re-sign each term. The agreement automatically renews each term unless written notice of withdrawal is given, as outlined in the withdrawal policy.

Any future updates to these Terms & Conditions will be communicated in writing, and continued attendance will be considered acceptance of the revised terms.

General Attendance Rules

- A completed enrolment form is required for all students.
- If you're enrolled elsewhere, please check with the Principal before joining.
- Inform the Principal in writing of any medical conditions before classes start.
- One full term's written notice or payment is required to withdraw from a class.
- Inform the Principal as soon as possible if your child will miss class.
- Regular absences can affect progress. We may adjust class level if needed.
- Should you wish to cancel your child's place on a course or workshop. Refunds are discretionary.

Professional Etiquette

- Wait for the Principal's invitation to enter.
- Arrive no more than 5 minutes before class and be ready on time.
- Parents are responsible for children until class begins.
- Parents may not observe classes or workshops but may be invited to view at the end of term.
- Correct uniform must be worn.
- Girls must wear hair in a classical bun with a hairnet.
- For private lessons, suitable dancewear is acceptable.
- Branded warm-up wear is allowed.
- Only small stud earrings – no other jewellery.

Conduct and Behaviour

- Students must behave professionally and respectfully.
- Unacceptable behaviour may lead to a warning or removal from the school.
- Parents must also act respectfully to staff and others.

Photos, Videos & Social Media

- We may use photos/videos to celebrate achievements unless told otherwise in writing.
- No recording in class without permission. All devices must be off during lessons.

Class with Other Schools

- If your child also attends another ballet school, you must get approval from that school and inform us. We may seek confirmation if unsure.
- Any student auditioning for other schools or courses during their enrolment term must notify us in writing. Failure to do so may result in their removal from the school.

Choreography Rights

- All choreography must be properly credited.
- Music must not be changed without permission.
- You may not copy, adapt, or share choreography.
- Breaking these rules may result in dismissal.

Payment Terms

- Pay by bank transfer or cash. Use the student's name as reference.
- Fees are due termly in advance by the deadline set by the Principal.
- Late payments may lead to your child losing their place.
- A £10 late fee applies.
- 12% interest per month is charged on overdue invoices (per UK guidelines).
- Contact us immediately if you're having trouble paying.

General Class Cancellation

- If we cancel a class for reasons not due to severe weather, we'll try to offer an alternative class or refund where appropriate.

Severe Weather Cancellations

- In the event that a class is cancelled due to extreme weather or other circumstances beyond our reasonable control, no refunds will be issued. Where possible, we will make every effort to offer a rescheduled class or alternative arrangement, but this cannot be guaranteed.

Group Classes

- Pay in full and in advance. Contact us if you're unable to do so.
- One full term's written notice or payment is required to cancel.
- Parents cannot stay during classes but may attend viewings at term-end.

Private Lessons

- Payment is due at the time of the booking. The lesson will only be confirmed once payment has been received.

- Any cancellations of a private lesson by a student at any time after the booking has been made will result in a loss of 50% of the payment made.
- The Principal may cancel lessons if a student isn't engaging.
- Private lessons are only for students not training elsewhere.
- Let us know ASAP if you need to cancel.
- 50% of the fee is charged if cancelled late.
- Full fee is due if cancelled within 24 hours.
- Private classes are limited and not guaranteed.

LEGAL DISCLAIMER

Name of child:

Date:

Signature of Parent or Guardian:

Print name:

Relationship to child:



By signing this disclaimer, you agree that you have read and understood the terms and conditions of this school.

Please print or email this disclaimer to Jo De Souza or email it to desouzadancecentre@gmail.com